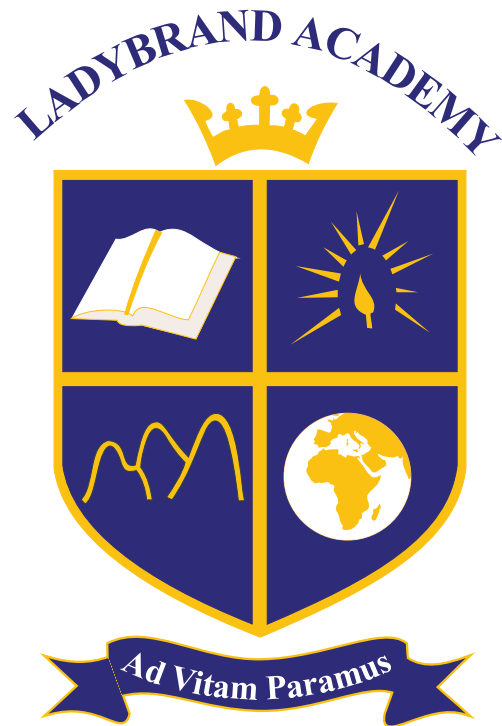
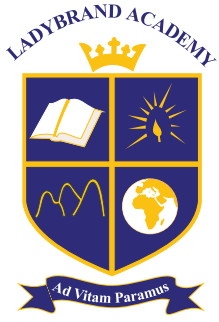


# LADYBRAND ACADEMY

## CAMBRIDGE INTERNATIONAL CENTRE



# PROSPECTUS 2015



# LADYBRAND ACADEMY

## CAMBRIDGE INTERNATIONAL CENTRE

*The optimal development of every pupil's unique potential*

### *Quality Education*

#### VISION

To operate a school that offers the benefit and advantages of international & national education to the community of

#### LADYBRAND

#### MISSION

- To deliver tuition of exceptional quality to all boys and girls;
- To enable students academically to enter any tertiary institution, locally and internationally, after successful completion of Grade 12;
- To develop competent personnel to become experts in the service of education;
- To establish competent facilities in order to maintain a high standard of academic and technological skills;
- To nurture in pupils a sense of pride in their own culture while considering the rich variety of other cultures, and the enrichment to be obtained by interaction with other cultures;
- To educate the child in his or her totality for the future.



# LADYBRAND ACADEMY

## CAMBRIDGE INTERNATIONAL CENTRE

1 Collin Street, Ladybrand Tel: 051 - 924 1490

Email: [ladmin@telkomsa.net](mailto:ladmin@telkomsa.net)

Website: [www.ladybrandacademy.co.za](http://www.ladybrandacademy.co.za)

**Details & Application forms available at the office  
for full time students**

*Pre-Primary, Primary and High School*

## **Year 3 to Grade 12**

❖ **QUALITY EDUCATION** ❖ **QUALITY EDUCATION** ❖



# KROONSTAD ACADEMY

## CAMBRIDGE INTERNATIONAL CENTRE

63 Oranje Street, Kroonstad Tel: 056 212 2940

Email : [admin@kroonstadakademie.co.za](mailto:admin@kroonstadakademie.co.za)

Website : [www.ladybrandacademy.co.za](http://www.ladybrandacademy.co.za)

**Details & Application forms available at the office  
for full time students**

*Pre-Primary, Primary and High School*

*Hostel for girls & boys*

## **Grade 000 to 12**

❖ **QUALITY EDUCATION** ❖ **QUALITY EDUCATION** ❖



# BLOEMFONTEIN ACADEMY

## CAMBRIDGE INTERNATIONAL CENTRE

3 De Bruyn Street, Rayton, Bloemfontein

Tel: 083 451 4270 • 051 451 9192

Email : [ruthullyatt49@gmail.com](mailto:ruthullyatt49@gmail.com)

Website : [www.ladybrandacademy.co.za](http://www.ladybrandacademy.co.za)

**Enquiries and Application forms please contact Dr Ruth Ulliyatt on  
the above phone numbers**

**Affiliated to Ladybrand Academy and Kroonstad Academy**

## **Grade 8 to 12**

❖ **QUALITY EDUCATION** ❖ **QUALITY EDUCATION** ❖

# STIPULATIONS & CONDITIONS FOR ADMISSION

1. Pupils two years older than the average age of the class which they are applying for will not be accepted.
2. Signing of this document acknowledges that:
  - 2.1. The parent/s, guardian/s are aware of the Christian nature of the school life;
  - 2.2. agree that the relevant pupils attend assembly meetings.
3. Pupils with any physical or intellectual problems can be accommodated if no additional extraordinary facilities or attention is required.
4. The registration fee of R500 for pupils from year 3 - Grade 12 is payable upon acceptance of the pupil.
5. When a child is enrolled, each parent or guardian commits himself/herself to abide by the decisions of the principal regarding the school's organisation and discipline. If rules change, the parents undertake to abide by the new rules and to accept that the principal's decision is final.
6. The principal/HOD will address all complaints in connection with rules, regulations, policies or procedures and the implementation thereof.
7. The pupils are expected to attend all compulsory official school days, including special days and evenings.
8. If a pupil is absent due to illness or any other reason for a term or a portion thereof, a parent is not entitled to any school fee refund.
9. Fees are payable in advance and accounts must be settled by the 7th of every month.
10. If a parent/guardian refuses or neglects to pay fees, the school lawyers will be asked to proceed with prosecution and the parent will both/or separately be liable for the legal fee, on lawyer or clients scales.
11. The school reserves the right to terminate a pupil's enrollment by giving one terms notice or at the end of the academic year. In addition a pupil's enrollment will be terminated as a consequence of any of the following:
  - 11.1. If school fees are not paid punctually, after 14 days notification is given to the parent/guardian;
  - 11.2. If a pupil fails any academic year twice;
  - 11.3. If he/she influences, injures or threatens another pupil.
12. School fees can be increased during the course of any year, at the discretion of the principal.
13. A parent may not disrupt, obstruct or interfere with the school, the learning process or the organisation of the school in any way.

# SCHOOL RULES

## 1. SCHOOL ATTENDANCE

- 1.1 It is expected of the pupil to attend school regularly - that includes the first as well as the last day of every term.
- 1.2 In case of illness or any other emergency, the school must be informed before 08h00 in the morning.
- 1.3 If a pupil is absent for longer than two days, a **letter from the parent** or a **medical certificate** must be handed in.

## 2. SCHOOL APPAREL

**NB: It is compulsory for all students to wear full uniform during academic hours and on special occasions.**

**NO windbreakers, drimacs or parka jackets may be worn as a school uniform.**

### Gr 1 - 7

#### Summer / Winter

##### Girls

White Short Sleeve School Shirts - Summer  
White Long Sleeve School Shirts - Winter  
Plain white vests only, can be worn under the shirts  
Dark Grey School Skirts or Long Pants  
Black School Shoes

- \* Navy School Socks with Stripes
- \* Summer Caps
- \* Long or Sleeveless Jerseys
- \* Padded Jackets
- \* Tracksuits - worn as a full tracksuit not separate
- \* White Golf Shirts worn with the tracksuit
- \* Beanies
- \* Gloves
- \* Scarves
- \* Ties are worn in winter only with the long sleeve white school shirt or when wearing a blazer / p/jacket
- \* Blazers - Ties must be worn

##### Boys

White Short Sleeve School Shirts - Summer  
White Long Sleeve School Shirts - Winter  
Plain white vests only, can be worn under the shirts  
Dark Grey School Shorts or Trousers  
Black School Shoes

- \* Navy School Socks with Stripes
- \* Summer Caps
- \* Long or Sleeveless Jerseys
- \* Padded Jackets
- \* Tracksuits - worn as a full tracksuit not separate
- \* White Golf Shirts worn with the tracksuit
- \* Beanies
- \* Gloves
- \* Scarves
- \* Ties are worn in winter only with the long sleeve white school shirt or when wearing a blazer / p/jacket
- \* Blazers - Ties must be worn

**All the items marked with a \* HAVE to be purchased at the School Uniform Shop.**

### Gr 8 - 12

#### Summer / Winter

##### Girls

White Long Sleeve School Shirts  
Plain white vests can be worn under shirts  
Dark Grey School Skirts (length of skirt 2 fingers above knee)  
or Long Pants  
Black School Shoes

- \* Navy School socks with stripes
- \* Ties are worn throughout the academic year
- \* Blazers
- \* Summer Caps
- \* Long or Sleeveless jerseys
- \* Padded Jackets
- \* Tracksuits - worn at Sports outings only
- \* Beanies
- \* Gloves
- \* Scarves

##### Boys

White Long Sleeve School Shirts  
Plain white vests can be worn under shirts  
Dark Grey School Trousers  
Black School Shoes

- \* Navy School socks with stripes
- \* Ties are worn throughout the academic year
- \* Blazers
- \* Summer Caps
- \* Long or Sleeveless jerseys
- \* Padded Jackets
- \* Tracksuits - worn at Sports outings only
- \* Beanies
- \* Gloves
- \* Scarves

**All the items marked with a \* HAVE to be purchased at the School Uniform Shop.**

### **3. SPORTS WEAR**

- a) School tracksuit
- b) Specific wear for the different sports as stipulated

### **4. STUDENTS - NEATNESS**

#### **(a) GIRLS**

Hair must always be neat and tidy with long hair to be tied up. Nails must be kept clean and short. Only colorless nail polish is allowed. No jewellery must be worn - only one set of studs or sleepers will be allowed in the ears.

#### **(b) BOYS**

Boys hair should be neat and short. No jewellery allowed

### **5. SCHOOL BOOKS & BOOKSHOP**

All textbooks are to be ordered through the the Bookshop at the school.  
Books are to be covered by the students.

### **6. GENERAL**

School grounds and buildings must be kept neat at all times.  
Pupils will be held responsible for damage to school property.

Pupils may not leave the school property during school hours.

No pupil is allowed in the classroom before school or during breaks.

Parents are welcome to contact the HOD in connection with any problems regarding their children.  
Parents are prohibited from interrupting the classes.

Parent evenings are organized to discuss your child's work and progress.

Parents are asked not to make doctors or dentist appointments during school hours wherever possible.

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#### **SCHOOL UNIFORM SHOP**

LA CLOTHING SHOP  
1 Collin Street  
Ladybrand  
9745

Contact Numbers:  
Mrs Jan Kruger  
Tel: 051 924 1490  
Mobile: 082 575 5615

#### **SCHOOL BOOK SHOP**

LA BOOK SHOP  
1 Collin Street  
Ladybrand  
9745

Contact Numbers:  
Mrs du Plessis  
Tel: 051 924 1490  
Mobile: 082 575 5615

# EXPLANATION OF SCHOOL FEES FOR 2015

## **A. FULL TIME STUDENTS:**

Registration Fee: (Year 3 - Grade 12): R500.00 (*not refundable*)

Year 3 - Grade R (Pre-Primary) - R450.00 per month for 12 months

Grade 1 - 7 (Primary) - R950.00 per month for 12 months (*excluding textbooks*)

Grade 8 - 12 (High School) - R1900.00 per month for 12 months (*excluding textbooks*)\*

\*This amount excludes International exam fees in Grade 10 and Grade 12 and is determined by Cambridge University according to the exchange rate at that time.

## **B. DISTANCE LEARNING:**

Registration Fee: R500.00

IGCSE (1) and IGCSE (2) - R1000.00 per month for 12 months (*excluding textbooks*)\*

AS (1) and AS (2) - R1000.00 per month for 12 months (*excluding textbooks*)\*

\*This amount excludes International exam fees in IGCSE and AS and is determined by Cambridge University according to the exchange rate at that time.

## **C. TRANSPORTATION**

Students are responsible for their own transport from Maseru and back.

Recommended bus company:

<b>LA PRE- &amp; PRIMARY</b>	
Ntate Ntoanyane	+266 5886 6272

## CAMBRIDGE CURRICULUM

### IGCSE FOUNDATION (GRADE 8-10)

Subjects offered: Afrikaans, French, Sesotho, Physical Science (Chemistry & Physics), Accounting, Business Studies, Geography, Mathematics, Computer Studies, Biology.

#### **International IGCSE Examination**

- Minimum of 6 subjects
- English compulsory
- One of Afrikaans, French or Sesotho compulsory
- Plus 4 other subjects (according to minimum requirements)

#### **AS Levels 2 years (Grade 11 & 12)**

- Minimum admission requirements for entrance to AS Average of 60%+ in final IGCSE exam
- Minimum for Universities: 4 AS and 2 IGCSE
- University exemption: AS subjects minimum C and IGCSE minimum C (C=60%)

### SOUTH AFRICAN NATIONAL CURRICULUM (FET PHASE GRADE 10-12)

To qualify for a National Senior Certificate, candidates should offer a minimum of 7 subjects as follows:

- Two official languages (English – Home language and a choice of Afrikaans/Sesotho First Additional Language)
- Mathematical Literacy or Mathematics
- Life Orientation
- Minimum of 3 subjects from the NSC approved subjects (Subjects offered: Accounting, Business Studies, Life Sciences, Computer Applications Technology, Geography, Physical Science, Visual Arts)

In all subjects, a portfolio of evidence will contribute 25% and final examination 75%. Practical / performance assessment components may contribute up to a further 25%, making the final examination in such cases worth 50%.

Life Orientation will be assessed through a combination of a portfolio of evidence and prescribed subject specific practical assessment i.e. no external examination.

#### **Seven levels of competence are provided for:**

<u>Description of achievement</u>	<u>Marks/percentage</u>	<u>Rating code</u>
Outstanding	80 – 100	7
Meritorious	70 - 79	6
Substantial	60 – 69	5
Adequate	50 – 59	4
Moderate	40 – 49	3
Elementary	30 – 39	2
Not achieved	0 – 29	1

### PASS REQUIREMENTS

In order to qualify for a **National Senior Certificate**, a learner must achieve:

- A minimum rating of 3 i.e. 40% or more, in 3 subjects. One of the 3 subjects must be an official language at Home Language level.
- A minimum rating of 2 i.e. 30% or more, in 3 other subjects.
- It is compulsory for a learner to pass an official language at home language level i.e. at 40% or above.
- If a learner offers more than the minimum number of 7 subjects, passes in the additional subjects will be taken into account when determining whether a learner has met the minimum requirements.



# APPLICATION FOR ADMISSION TO SCHOOL

## LADYBRAND ACADEMY

1 Collin Street  
Ladybrand  
9745

Telephone: 051 - 9241490  
Fax: 051 - 9242033  
Year: \_\_\_\_\_



**Note:** This form must be completed in full. All changes to be initialed or signed by parent / guardian. Completing the form does not necessarily mean that the learner has been accepted into the school.

Grade Applied For:		Highest Grade Passed:		Year When Grade was passed:	
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Surname:		Initials:		Nick Name:	
First Name:					
Date Of Birth: YYYY		MM		DD	
Race:					
Country of Residence:					
If SA, indicate province of residence:					
Other Names:					
Gender:	Male:		Female:		
Identification or Passport No:					
Citizenship:					

Physical Address:		Home Telephone:							
City/Suburb		Emergency Telephone:							
Code:		Cell:							
Parent Email Address:									
Home Language:		Preferred Language of Instruction							
Boarder	Yes		No						
Deceased Parent	Mother		Father		Both		Mode of transport:		
Religion:		For Grade 1 only: Indicate pre-primary education:	None		Non Formal		Formal		

<b>Previous School Information</b>									
Name of Previous School:									
Previous School Address:									
Code:		Province:		Country:					

<b>Learner Medical Information</b>									
Medical Aid Number:		Medical Aid Name:							
Medical Aid Main Member:									
Doctor Name:					Doctor Telephone Number:				
Medical Condition:									
Special Problems									
Dexterity of Learner:	Right Handed		Left Handed		Ambidextrous		Social Grant	YES	NO:

- |   |   |
|---|---|
| 1. Copy of Immunisation Records.        | 2. Copy of Birth Certificate            |
| 3. Progress Report from Previous School | 4. Transfer Letter from Previous School |

<b>Siblings</b>		
Number of other Children at this school:		Position in the family (e.g first):
<b>Please supply full names below:</b>		
Name:		Grade:
Name:		Grade:
Name:		Grade:

<b>Parent / Guardian Information</b>		
Complete a SEPARATE parent form for each parent living at a different physical address		
Title:	Initials:	Surname:
First Name:	Gender:	Male: Female:
Home Language:	Race:	
Identification Number:	Or Passport number	Account Payer: Yes No
Residential Street Address:		
City/Suburb		Code:
Occupation:	Employer:	
Surname of Spouse:	First Name:	
Occupation of Spouse:	Learner resides with this parent/s	Yes No
Spouse ID Number:	Relationship to Learner:	
Marital status of parent:		

<b>Correspondence Details</b>		
Title:	Surname:	
Postal Address:		
City/Suburb		Code:

<b>Other Contact Details</b>		
Home Telephone	Work Telephone	
Fax Number :	Cell Number :	
Spouse Work Telephone Number:	Spouse Cell Number :	
E - Mail Address:	Spouse E - Mail Address:	

I hereby declare that to the best of my knowledge, the above information as supplied is accurate and correct.

Name of Parent / Guardian (Please Print ) : \_\_\_\_\_

Signature of Parent / Guardian : \_\_\_\_\_

Date: -----/-----/-----

<b>Office use only:</b>		
1. Date:	2. Accepted:	3. Accession Number:
4. Rejected:	5. Reason for Rejection:	
6. Documentation Received:	6a Immunisation Record:	6b. Birth Certificate:
6c. Progress Report from Previous School:		6d. Transfer Letter from Previous School:

**INDEMNITY AND WAIVER  
LADYBRAND ACADEMY**

1. I, ..... (full name and surname)  
parent/guardian of

.....  
.....  
(full name and surname and ID number of pupil), hereby bind myself and my child/children to the contents of this document.

2. I recognise that, when my child/children
- 2.1 is/are present on the school premises
  - 2.2 is/are elsewhere other than on the school premises, but under supervision of the school
  - 2.3 is/are under supervision of a person at the request of the school
  - 2.4 is/are transported under supervision, or at the request of the school

and he/she suffer any injury, loss or damages, the contents of this document will be applicable. This indemnity and waiver will be applicable in favour of the school or an employee of the school and any person who acts at the request of an employee of the school ("the responsible person").

- 3.1 I accept that, although the responsible person will guard the child/children as well as possible, I indemnify the school and the responsible person totally of any and all responsibility of whatever nature, including negligent conduct, but excluding liability arising from deliberate, reckless or grossly negligent conduct by the responsible person.
  - 3.2 I renounce any claim (other than a claim resulting from deliberate, reckless or grossly negligent conduct by the responsible person) and undertake in particular that I will be liable for all medical-, hospital-, and other expenses resulting from such an incident.
  - 3.3 I accept that any claim that I and/or my children may have against the school and the responsible person resulting from any deliberate, reckless or grossly negligent conduct by the responsible person, at all times will be limited to a maximum amount for which in the relevant circumstances the school has insurance coverage (the policy is held by the school and can be inspected on request).
4. I cede my power as parent/guardian to the principal of the school or his/her representative should medical treatment/surgical incision be necessary for my child, should it not be possible to contact the parent/guardian.
5. The following general information is necessary in case of a medical emergency or hospitalisation:

5.1 Name and address of employer: .....

5.2 Name of medical aid .....

5.3 Residential address of parent/  
guardian: .....

5.4 Telephone No: Home: ..... Work (father): .....

Other: ..... Work (mother): .....

Cell phone: Father: ..... Mother: .....

5.5 Doctor: .....

Telephone no of doctor: .....

Cell phone: .....

6. To the best of my knowledge my child/children are in good health and I take note that it is my responsibility to inform the school in writing of any change in the state of the health of my child/children and the general information which may become necessary in case of medical treatment or hospitalisation. Should the child/children not be in good health, please state briefly the nature of the problem:

.....  
.....  
.....

\_\_\_\_\_  
Signature of Parent/Guardian

\_\_\_\_\_  
Date

\_\_\_\_\_  
ID-Number